# TOURISM SAFETY NETWORK TERMS OF REFERENCE



Date: 22 March 2024

## Introduction

Welcome to the Tourism Safety Network. This platform is designed to facilitate real-time, efficient communication among industry professionals, ensuring we all stay informed and proactive about safety matters.

## Purpose

Provide a reliable source of tourism-related safety information. Facilitate swift and efficient information sharing during both routine operations and incidents. Support a culture of preparedness and responsiveness among members.

## **Group Administration**

## Quiet Times:

During periods of normal operation, the group operates as an "admin only" posting environment. Members can forward information to be shared to any listed admin.

## Active Times:

In the event of an incident, the group will be opened for all members to post directly, ensuring timely dissemination of critical information.

## **Administrators**

# SATSA & Partners

- 1. Hannelie, SATSA 0836003555
- 2. Sharon, SATSA 0767647481
- 3. Shanaaz, SATSA 0791343524
- 4. Tintswalo, SATSA 0676239365
- 5. Virginia, SATSA 0735023396
- 6. Merilda, SATSA Limpopo 0829063585
- 7. Melissa, SATSA Mpumalanga 0829033481
- 8. Nicole, SATSA Garden Route 0784518608
- 9. Andre, SATSA Safety 0824461697
- 10. Natalia, SATSA Comms 0834494334
- 11. Kim, SATSA Comms 0768255508

## Industry Stakeholders

- 12. Zania, NFTGA
- 13. Jeremaih, Cape Town Tourism
- 14. John, Addo Tourism
- 15. Tom, Kruger Lowveld

## **Rules of Engagement**

- Relevance: Share information pertinent to tourism and tourist safety only. Information must be verified by credible sources before posting. Uncertain? Please contact an admin to verify.
- Constructive Communication: Encourage queries, concerns, and solution-oriented discussions. Maintain a constructive and respectful tone.
- Timing: Consider the timing of your posts. Only emergency information should be posted between 9pm and 6am.
- Respect and Kindness: Uphold a culture of respect, kindness, and understanding. Discrimination, harassment, or inappropriate content is not tolerated.

# **Content Guidelines**

- Avoid negative content that can harm individuals or the industry's reputation.
- Ensure all content is legally compliant, avoiding copyright infringement, discrimination, and privacy breaches.
- Inappropriate posts including profanity / abusive language / political views & opinions / racial statements / adult & illegal content will be deleted.

## **Transgressions and Moderation**

- Report any violations directly to group admins.
- Transgressors may be asked to apologise and could face removal for breaching group guidelines.
- Administrators reserve the right to remove any content or members not adhering to these terms.

## **Acceptance & Amendments**

By participating in this group, members agree to these Terms of Reference, which may be amended as needed to reflect evolving best practices and legal requirements.

# **Closing Note**

Together, let's ensure this network remains a valuable, safe, and professional resource that enhances our collective ability to navigate the dynamics of our industry.