

## Requirement Communication

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### SATSA & SANParks

Communication by SATSA and SANParks on permit requirements, the permitting process and requisite documentation via:

- Website
- Emails
- Workshops
- Meetings

Operators can download all required vehicle inspection and application documentation from the SATSA Website via the Kruger OSV Self-Regulation Icon

## Vehicle Requirements & Inspection

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### Operators

Inspections conducted by SANParks and an Operator Representative every 5 years.

Existing specifications will be valid for this permit period.

Inspections required for all vehicles - to be completed by March 2016. Structural changes to be re-inspected.

Set dates published on SATSA OSV site. Appointments made with SATSA min one week in advance. Cancellation within 48h will result in penalty.

Download, complete relevant sections, print per vehicle & take with to appointment. Ensure that a signed copy is received back.

## Application & Documentation

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### Operators

Download, complete application and submit with:

- Company Registration \*
- TAX Clearance \*
- Insurance Letter (Passenger & Public Liability) \*
- Copy of Shareholder(s) ID's
- B-BBEE Certificate (if relevant)
- Motor Vehicle Licence
- Operating Licence (if in progress proof of application)
- SABS / Builders Certificate of Compliance
- Vehicle Inspection Certificate
- Copy of Guide(s) ID's
- Guide Drivers Licence & PDP
- Guide Badge/ID Card
- Electronically signed T&C's

\* Not required for SATSA Members

## Due Diligence & Approval

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### SATSA

Capture information on OSV Database.

Conduct due diligence on all documents received.

Approve application or request further details where requirements have not been met.

## Tax Invoice

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### SATSA

Issue Tax Invoice of R5,700 (excluding VAT) per vehicle, with relevant discounts indicated.

## Payment & Proof

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### Operator

Make payment and submit proof of payment to SATSA.

## Permitting Submission

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### SATSA

Submit database of approved Operators/Vehicles to SANParks.

## Permit Issuing

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### SANParks / Operators

SANParks issue permits and communicates collection.

Operators collect permits & monitoring decals at Skukuza or other SATSA points